

**DUNDEE VILLAGE PLANNING COMMISSION
MEETING MINUTES
7:00 P.M.
January 14, 2013**

1. CALL TO ORDER

The Honorable Chairman, Dale Williams, called the meeting to order at 7:00 p.m.

2. ROLL CALL

Members present: Janet Bunch, Ron Phillips, Joe Fenner, Kevin Bauer, Chris Vandercook, Dale Williams, Paul Scott.

Members absent: none

3. APPROVAL OF AGENDA

Motion made by Commissioner Bauer to approve agenda, with the addition of item C. Election of Planning Commission Officers

Motion seconded by Commissioner Bunch.

All Planning Commission members in attendance voted in favor of approving the agenda.

4. APPROVAL OF AGENDA

Motion made by Commissioner Bauer to approve meeting minutes for December 13, 2012

Motion seconded by Commissioner Fenner.

All Planning Commission members in attendance voted in favor of approving the meeting minutes.

5. CITIZENS' COMMENTS ON NON-AGENDA ITEMS – None

6. PUBLIC HEARING – None

7. OLD BUSINESS - None

8. NEW BUSINESS –

a. Master Plan Kickoff Meeting – Spicer Group.

- Mr. Robert Eggers, AICP, Spicer Group presented overview of Master Plan revision process.
 - Learning about the village (e.g. census, demographics, etc.)
 - Listening – Community Input
 - Setting Goals
 - Implementation Plan (next 3-5 years)
- Next Steps / Next Meeting (February at 6:00 pm).
 - Demographics
 - Draft Survey
 - Social Media
 - Discuss Open House

b. 2013-2019 Capital Improvement Plan (CIP) Review & Recommendation to Council.

- Dundee Village Manager, Julius Suchy, presented Draft copy of the 2013-2019 CIP.

Motion made by Commissioner Fenner to recommend the review and approval of the 2013-2019 Capital Improvement Plan to the Dundee Village Council.

Motion seconded by Commissioner Scott.

Roll Call Vote: Janet Bunch - Y, Ron Phillips - Y, Joe Fenner - Y, Kevin Bauer - Y, Chris Vandercook - Y, Paul Scott -Y, Dale Williams - Y.

Motion Passed.

c. Election of Dundee Planning Commission Officers (Chair, Vice-Chair, and Secretary).

Motion made by Commissioner Phillips for the current appointed members for Chair, Vice-Chair, and Secretary to remain the same.

Motion seconded by Commissioner Bauer

Roll Call Vote: Janet Bunch - Y, Ron Phillips - Y, Joe Fenner - Y, Kevin Bauer - Y, Chris Vandercook - Y, Paul Scott -Y, Dale Williams - Y.

Motion Passed.

9. ZONING BOARD OF APPEALS REPORT –.

- None.

10. STAFF REPORT/PROJECT PROGRESS REPORT

- Signage Language (delayed until February meeting)
- Dollar General Site Plan coming to commission for review.

11. COMMISSIONER COMMENTS:

- Question of all the new development and the Master Plan revision going on this year, do we anticipate 2 meetings per month? Answer - Yes

12. ADJOURNMENT 9:03 P.M.

Motion to adjourn made by Commissioner Bauer,
and supported by Commissioner Phillips.
All members in attendance voted in favor of adjourning the meeting.

Next Meeting: February 4, 2013